

**COUNTY OF BERNALILLO
REQUEST FOR PROPOSAL (S)
(RFP) #22-05-JJ**

**Bernalillo County Juvenile Detention Center and
Alternative Programs Policies & Procedures Writer**

The Bernalillo County Purchasing Office, on behalf of Bernalillo County Juvenile Detention Center is requesting proposals to hire a Policies and Procedures Writer for the Bernalillo County Juvenile Detention Center.

Pertinent Proposal Documents, which includes a detailed Scope of Work, may be obtained from the Purchasing Office at the address referenced below, or by calling (505) 768-4020. There is no cost for RFP copies for registered vendors that have paid the \$55 calendar-year fee. Other interested parties are welcome to register and pay the fee or pay .50 cents per page for RFP copies.

Sealed submittals for the referenced proposal must be addressed and delivered, **no later than 4:00 p.m. (local time) February 8, 2005**, to the Purchasing Office, **c/o Finance Department**, One Civic Plaza, 10th Floor, Room 10045, Albuquerque, NM 87102. The Finance Department will date and time stamp the sealed envelope upon receipt. Delivery of proposals is the sole responsibility of the Offeror.